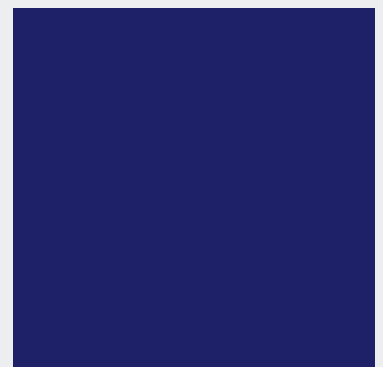




2024 Annual Report



Prepared by
John E. Hickey, Director



TABLE OF CONTENTS



Directors Message

Personnel Update

2024 Executive Board Membership

Financial Report

Final Expenditure Report 2024

2025 Budget

2025 Budget Increase/Decrease

2024 Per-Capita Spreadsheet

Severe Weather Events

Training

Special Operations Group

2024 Accomplishments

2025 Looking Ahead

MESSAGE FROM THE DIRECTOR



John E. Hickey
Director

STRENGTHENING FOUNDATIONS

2024 was an exciting and inspiring year for us at the Trumbull County Emergency Management Agency. The dedication of the staff and executive board have enabled us to build a stronger emergency management agency, and a template for other agencies to follow.

In 2024 we saw growth in many areas of our operation, to include increased training opportunities, increased services provided to the residents of Trumbull County, and the addition of a part time Emergency Management Specialist position.

Our focus in 2024 was reestablishing partnerships with our non-governmental organizations and starting the planning process for the rewrite of the Trumbull County Emergency Operations Plan.

We are proud to see growth within our recently established Special Operations Group, that consists of the Trumbull County Hazardous Materials Response Team, Trumbull County Fire Investigative Unit, Trumbull County Drone Response Team, Trumbull County Incident Management Assistance Team, Trumbull County Mass Casualty Incident Response Team, The TCSO Dive/Water Rescue Team, and the Trumbull County Special Technical Rescue Team.

The Trumbull County EMA has continued to stay underbudget and continues to provide the services that our county has become accustomed to over the last three years. We look forward to 2025, and all the great things we have on the horizon.

Director Hickey is a member of the following organizations and committees.

- Ohio EOC Work-Group
- Ohio EMPG Grant Work-Group
- Ohio Amish Safety Committee
- Trumbull County Health and Wellness Committee
- Trumbull County Fire Chiefs Association
- Trumbull County Trustee Association
- Emergency Management Assoc. of Ohio Publications Committee
- Emergency Management Assoc. of Ohio NE Sector Secretary
- Trumbull County Safe Communities
- Trumbull County Zoning Association
- Trumbull Career & Technical Center Public Safety Advisory Board
- Howland Training Center Advisory Board

PERSONNEL UPDATE



Randy Stelk
Specialist

Randy Stelk was hired as our new part time Emergency Management Specialist in August 2024. He brings 34 years of experience to the office. He is a retired Warren City Fire Lieutenant, who possesses a very strong background in Emergency Management.

2024 TRUMBULL COUNTY EMERGENCY MANAGEMENT AGENCY EXECUTIVE BOARD MEMBERS

Denny Malloy	TC Commissioner	Automatic Appointment	
John E. Hickey	Director, TCEMA	Automatic Appointment (Non-Voting)	
Paul Monroe	Trumbull County Sheriff	Automatic Appointment	
Roger Peterson	Bloomfield Township	Trustee Appointment	Term Exp. 1/2026
Jeff Tucker	Braceville Township	Trustee Appointment	Term Exp. 1/2025
Ed Anthony	Warren Township	Trustee Appointment	Term Exp. 1/2026
Steve Craiger	Fire Chief Bristol Township	TCFCA Automatic Appointment	
Ben Kyle	City of Hubbard	Mayor Appointment	Term Exp. 1/2025
Deidre Petrosky	City of Cortland	Mayor Appointment	Term Exp. 1/2026
Doug Franklin	City of Warren	Automatic Appointment	
James Pantalone	Howland Township	Non-Elected Official	Term Exp. 1/2025

2024 FINANCIAL REPORT



The Trumbull County Emergency Management Agency (TCEMA) started 2024 with a \$233,263.04 carry over from 2023 and ended 2024 with a carryover of \$252,269.49 moving into 2025. Our proposed operational budget for 2024 was \$248,450.00, and our actual expenditures were \$209,690.80.

The new per capita amount for Trumbull County Cities, Villages, and Townships moved from .21 per capita to .30 per capita in January 2024. This increase allowed the TCEMA to hire a part time Emergency Management Specialist, and expand the services provided to our customers.

We will continue to work diligently to work within the budget that has been set forth by the Trumbull County Executive Board, and do our very best to continue the growth of what the TCEMA can provide to the residents of Trumbull County.

The following pages will detail:

- **Final Expenditure Report 2024**
 - **2025 Budget**
 - **2025 Budget Increase/Decrease**
- **2024 Per-Capita Spreadsheet**

023 TRUMBULL COUNTY EMERGENCY MANAGEMENT | BUDGET DETAILS | 1.1.24 - 12.31.2024

Final 2024 Account Status

Account Name & Number	YTD Expenditures	Encumbrances	Orig. Budget	Available Budget	YTD Budget Used	Notes
Employee Salary 505120	\$ 90,148.00	\$ -	\$ 110,000.00	\$ 15,855.52	85.00%	Hickey/Stelk Salary
OPERS 505151	\$ 12,200.00	\$ -	\$ 20,000.00	\$ 6,799.06	64.20%	Pension Payments
Ohio BWC 505154	\$ -	\$ -	\$ 2,000.00	\$ 2,000.00	0.00%	
Medicare 505156	\$ 1,307.24	\$ -	\$ 2,000.00	\$ 692.76	65.40%	Employer Medicare Pymt.
Hospitalization 505157	\$ 29,481.36	\$ -	\$ 35,000.00	\$ 5,518.64	84.20%	Hickey Hospitalization
Office Supplies 505201	\$ 4,747.43	\$ -	\$ 6,800.00	\$ 2,052.57	69.80%	EMA/EOC Office Supplies
Postage 505203	\$ 185.00	\$ -	\$ 300.00	\$ 115.00	61.70%	Shipping for Fit Tester Calib.
Gasoline 505205	\$ 1,901.20	\$ -	\$ 3,000.00	\$ 1,098.80	63.40%	Fuel EMA, HazMat, FIU
Food Service 505207	\$ 435.00	\$ -	\$ 1,000.00	\$ 565.00	43.50%	Meeting Lunches
Vehicle Maintenance 505301	\$ 2,036.65	\$ -	\$ 2,500.00	\$ 463.35	81.50%	Trailers & UTV's
Office Equipment 505408	\$ 631.39	\$ -	\$ 800.00	\$ 168.61	78.90%	Cabinet for Supply Room
Furniture & Fixtures 505409	\$ 8,110.50	\$ -	\$ 8,290.88	\$ 180.38	97.80%	Conf. Tables & Chairs
Communications Equip 505417	\$ 1,655.00	\$ -	\$ 2,500.00	\$ 845.00	66.20%	Portable Sound System
Computer Equip & Soft. 505418	\$ 255.09	\$ -	\$ 2,500.00	\$ 2,244.91	10.20%	Computer Software & Equip.
Safety Equipment 505421	\$ 1,419.99	\$ -	\$ 1,600.00	\$ 180.01	88.70%	Mass Casualty Trailer Equip
Building Repairs & Maint. 505506	\$ 597.65	\$ -	\$ 1,500.00	\$ 902.35	39.80%	Carpet Cleaning/Fire Extg.
Comput. Service & Softw. 505507	\$ 12,580.07	\$ -	\$ 14,000.00	\$ 1,419.93	89.90%	Orion Emergency Mang. Soft. & Zoom Subscript.
Refreshment Services 505509	\$ -	\$ -	\$ 300.00	\$ 300.00	0.00%	Coffee Supplies
Equipment Maintenance 505510	\$ 3,205.53	\$ -	\$ 3,783.83	\$ 578.30	84.70%	Generators, Pumps Ect.
Radio Contract 505517	\$ 1,020.00	\$ -	\$ 1,255.00	\$ 235.00	81.30%	MARCS Radio Service Agreem.
Telephone 505521	\$ 3,961.21	\$ -	\$ 5,000.00	\$ 1,038.79	79.20%	Cell Phones/Ipad/MDT
Vehicle Maintenance 505523	\$ 4,113.24	\$ -	\$ 4,500.00	\$ 386.76	91.40%	F-150 Maintinance & Radios
Shred and Recycle 505523	\$ 440.53	\$ -	\$ 500.00	\$ 59.47	88.10%	Quarterly Document Shread.
Hauling and Disposal 505536	\$ -	\$ -	\$ 500.00	\$ 500.00	0.00%	Dumpster Rental
Information Services 505552	\$ 19,260.75	\$ -	\$ 22,900.00	\$ 3,639.25	84.10%	WENS/ Active 911/BAM Weather/Drone Sense
Seminars & Training 505703	\$ 3,145.53	\$ -	\$ 4,547.67	\$ 1,402.14	69.20%	Classes, Training, Lodging
Dues 505705	\$ 657.00	\$ -	\$ 1,000.00	\$ 343.00	65.70%	EMAO/AHIMTA
Equipment Non-Capital 506620	\$ 5,790.08	\$ -	\$ 8,334.94	\$ 2,544.86	69.50%	EOC Internet, Copier Lease & Service



Trumbull County Emergency Management Agency 2025 Operational Budget

PROJECTED INCOME	2025 Proposed	2024 Actual	2023 Actual
Municipalities / Township Per Capita Payments	\$ 60,593.10	\$ 60,593.10	\$ 42,415.17
County Commissioners Per Capita Payment	\$ 60,593.10	\$ 60,593.10	\$ 42,415.17
Ohio EMA Preparedness Grant (EMPG)	\$ 57,641.00	\$ 65,056.00	\$ 78,669.00
Local Emergency Planning Committee Services (LEPC)	\$ 15,000.00	\$ 20,000.00	\$ 20,000.00
Total Projected Income	\$ 193,827.20	\$ 206,242.20	\$ 183,499.34
Carry Over / Cash On Hand Last Day of Year	TBD	\$ 252,269.49	\$ 233,263.04
PROJECTED BUDGET EXPENDITURES REQUEST			
505120 Employee Salary	\$ 106,000.00	\$ 90,144.48	\$ 72,788.53
505151 PERS	\$ 12,500.00	\$ 12,200.94	\$ 10,190.37
505154 Ohio BWC	\$ 2,000.00	0.00	0.00
505156 Medicare	\$ 1,500.00	\$ 1,307.24	\$ 1,055.41
505157 Hospitalization	\$ 34,000.00	\$ 29,481.36	\$ 26,602.08
505201 Office Supplies	\$ 5,000.00	\$ 4,747.43	\$ 3,336.67
505203 Postage	\$ 250.00	\$ 185.00	\$ 66.00
505205 Gasoline	\$ 2,500.00	\$ 1,901.20	\$ 2,198.54
505207 Food Service	\$ 1,000.00	\$ 435.00	\$ 540.00
505214 Operations Supplies	\$ 2,500.00	\$ 407.94	\$ -
505217 Computer Software	\$ 500.00	0.00	0.00
505301 Vehicle Maintenance (Trailers/UTV's)	\$ 3,000.00	\$ 2,036.65	\$ 6,505.49
505408 Office Equipment	\$ 2,000.00	\$ 631.39	\$ 1,250.00
505409 Furniture & Fixtures	\$ 2,000.00	\$ 8,110.50	\$ 259.16
505417 Communication Equipment	\$ 2,000.00	\$ 1,655.00	\$ 1,885.00
505418 Computer Equip. & Software	\$ 1,500.00	\$ 255.09	\$ 5,700.00
505421 Safety Equipment	\$ 1,500.00	\$ 1,419.99	\$ 12,048.68
505506 Building Repairs & Maintenance	\$ 1,000.00	\$ 597.65	\$ 5,135.91
505507 Computer Service (Adobe,365)	\$ 13,000.00	\$ 12,580.07	\$ 13,550.00
505509 Refreshment Services	\$ 1,500.00	0.00	0.00
505510 Equipment Maintenance (mobile equip)	\$ 2,500.00	\$ 3,205.53	\$ 1,283.83
505517 Radio Contract (MARCS)	\$ 1,500.00	\$ 1,020.00	\$ 1,745.00
505521 Telephone	\$ 4,000.00	\$ 3,961.21	\$ 3,800.90
505523 Vehicle Maintenance (F-150)	\$ 2,500.00	\$ 4,113.24	\$ 1,583.60
505527 Shredding & Recycle	\$ 500.00	\$ 440.53	\$ 264.27
505536 Hauling & Disposal	\$ 500.00	0.00	0.00
505552 Information Services (WENS,BAMwx,etc.)	\$ 21,000.00	\$ 19,260.75	\$ 18,185.00
505703 Seminars, Training and Food	\$ 3,000.00	\$ 3,145.53	\$ 3,444.85
505705 Dues	\$ 800.00	\$ 657.00	\$ 555.00
506620 Equipment Non Capital (Copier/Internet)	\$ 6,000.00	\$ 5,790.08	\$ 6,127.40
TOTAL PROJECTED BUDGET EXPENDITURES	\$ 237,550.00	\$ 209,690.80	\$ 200,101.69



Trumbull County Emergency Management Agency 2025 Budget Increase/Decrease

PROJECTED INCOME	2025 Proposed	DECREASE	INCREASE
Municipalities / Township Per Capita Payments	\$ 60,593.10		SAME
County Commissioners Per Capita Payment	\$ 60,593.10		SAME
Ohio EMA Preparedness Grant (EMPG)	\$ 57,641.00	\$ (7,415.00)	
Local Emergency Planning Committee Services (LEPC)	\$ 15,000.00	\$ (5,000.00)	
Total Projected Income	\$ 193,827.20		
TOTAL BUDGET INCREASE/DECREASE		\$ (12,415.00)	
PROJECTED BUDGET EXPENDITURES REQUEST			
505120 Employee Salary	\$ 106,000.00	\$ (4,000.00)	
505151 PERS	\$ 12,500.00	\$ (7,500.00)	
505154 Ohio BWC	\$ 2,000.00		SAME
505156 Medicare	\$ 1,500.00	\$ (500.00)	
505157 Hospitalization	\$ 34,000.00	\$ (1,000.00)	
505201 Office Supplies	\$ 5,000.00		\$ 2,000.00
505203 Postage	\$ 250.00	\$ (50.00)	
505205 Gasoline	\$ 2,500.00	\$ (500.00)	
505207 Food Service	\$ 1,000.00		SAME
505214 Operations Supplies	\$ 2,500.00		\$ 500.00
505217 Computer Software	\$ 500.00		SAME
505301 Vehicle Maintenance (Trailers/UTV's)	\$ 3,000.00		\$ 1,000.00
505408 Office Equipment	\$ 2,000.00		SAME
505409 Furniture & Fixtures	\$ 2,000.00	\$ (6,791.00)	
505417 Communication Equipment	\$ 2,000.00		SAME
505418 Computer Equip. & Software	\$ 1,500.00	\$ (1,000.00)	
505421 Safety Equipment	\$ 1,500.00	\$ (1,000.00)	
505506 Building Repairs & Maintenance	\$ 1,000.00	\$ (500.00)	
505507 Computer Service (Adobe,365)	\$ 13,000.00	\$ (2,000.00)	
505509 Refreshment Services	\$ 1,500.00	\$ (500.00)	
505510 Equipment Maintenance (mobile equip)	\$ 2,500.00		SAME
505517 Radio Contract (MARCS)	\$ 1,500.00	\$ (500.00)	
505521 Telephone	\$ 4,000.00	\$ (1,000.00)	
505523 Vehicle Maintenance (F-150)	\$ 2,500.00		\$ 500.00
505527 Shredding & Recycle	\$ 500.00		SAME
505536 Hauling & Disposal	\$ 500.00		SAME
505552 Information Services (WENS,BAMwx,etc.)	\$ 21,000.00	\$ (1,500.00)	
505703 Seminars, Training and Food	\$ 3,000.00		SAME
505705 Dues	\$ 800.00	\$ (200.00)	
506620 Equipment Non Capital (Copier/Internet)	\$ 6,000.00	\$ (2,000.00)	
TOTAL PROJECTED BUDGET EXPENDITURES	\$ 237,550.00	\$ (30,541.00)	\$ 4,000.00

FY 2024 Municipality Per Capita Payments

<u>Municipality</u>	<u>Date Mailed</u>	<u>Date Received</u>	<u>Amount</u>
Bazetta Township	11/1/2022	11/13/2023	\$ 1,773.60
Bloomfield Township	11/1/2022	11/13/2023	\$ 374.70
Braceville Township	11/1/2022	11/13/2023	\$ 740.10
Bristol Township	11/1/2022	11/13/2023	\$ 811.20
Brookfield Township	11/1/2022	11/16/2023	\$ 2,511.60
Champion Township	11/1/2022	1/18/2024	\$ 2,814.30
City of Cortland	11/1/2022	11/27/2028	\$ 2,131.50
City of Girard	11/1/2022	1/8/2024	\$ 2,880.90
City of Hubbard	11/1/2022	11/6/2023	\$ 2,290.80
City of Niles	11/1/2022	11/8/2023	\$ 5,532.90
City of Warren	11/1/2022	2/12/2024	\$ 11,760.30
Farmington Township	11/1/2022	11/9/2023	\$ 735.30
Fowler Township	11/1/2022	11/20/2023	\$ 708.00
Greene Township	11/1/2022	11/9/2023	\$ 285.00
Gustavus Township	11/1/2022	11/30/2023	\$ 250.20
Hartford Township	11/1/2022	11/20/2023	\$ 558.30
Howland Township	11/1/2022	12/18/2023	\$ 5,157.30
Hubbard Township	11/1/2022	11/16/2023	\$ 1,599.90
Johnston Township	11/1/2022	11/16/2023	\$ 521.70
Kinsman Township	11/1/2022	11/20/2023	\$ 525.30
Liberty Township	11/1/2022	11/15/2023	\$ 3,580.80
Lordstown Village	11/1/2022	11/15/2023	\$ 999.60
McDonald Village	11/1/2022	11/20/2023	\$ 951.60
Mecca Township	11/1/2022	11/27/2023	\$ 695.70
Mesopotamia Township	11/1/2022	1/4/2024	\$ 1,021.20
Newton Falls Village	11/1/2022	11/8/2023	\$ 1,367.10
Newton Township	11/1/2022	12/1/2023	\$ 1,218.30
Orangeville Village	11/1/2022	11/9/2023	\$ 52.50
Southington Township	11/1/2022	1/12/2024	\$ 1,119.30
Trumbull County Commissioners	11/1/2022	3/8/2024	\$ 60,593.10
Vernon Township	11/1/2022	11/28/2023	\$ 401.10
Vienna Township	11/1/2022	3/28/2024	\$ 1,193.40
Warren Township	11/1/2022	11/20/2023	\$ 1,423.20
Weathersfield Township	11/1/2022	11/21/2023	\$ 2,421.60
West Farmington Village	11/1/2022	11/13/2023	\$ 162.60
Yankee Lake Village	11/1/2022	12/13/2023	\$ 22.50
			\$ 121,186.50

SEVERE WEATHER EVENTS



2024 was another active year for severe weather here in Trumbull County.

Here is the breakdown of events per the National Weather Service/Cleveland:

- Tornado Watches issued for Trumbull County = 2
- Tornado Warnings issued for Trumbull County = 2
- Severe Thunderstorm Watches Issued for Trumbull County = 6
- Severe Thunderstorm Warnings= 24
- Flood Watches Issued for Trumbull County = 2
- Flood Warnings Issued for Trumbull County = 0
- Flood Advisories Issued for Trumbull County = 6

Trumbull County experienced two EF-0 tornados in 2024, March 14th & April 17th. We also experienced severe wind storms in January and August, that were not determined to be tornados.



TRAINING



The Trumbull County EMA takes great pride in the ability to provide various trainings to a wide broad of disciplines serving not only Trumbull County, but many of our surrounding counties.

We are able to offer Incident Command System training, Hazardous Materials training, SkyWarn sever weather spotter training, and Public Information Officer training all free of charge to our students.

Classes offered in 2024 were the following:

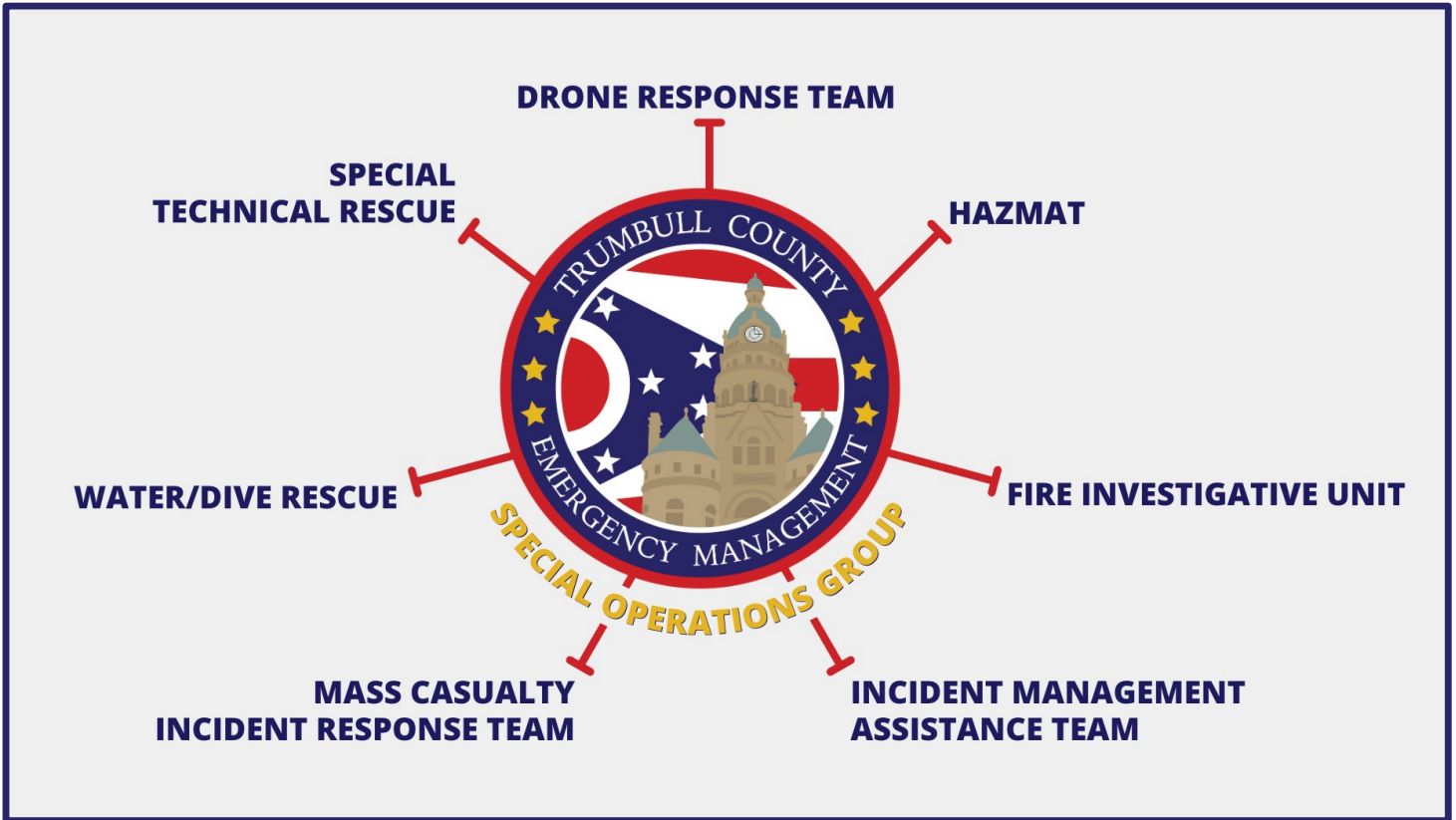
- CPR Recertification for Camp Garfield Military Personnel
- 40 Hour Hazardous Materials Technician Certification Course
- National Weather Service/Cleveland SkyWarn Spotter Course
- 8 Hour Hazardous Materials Technician Refresher Class
- FEMA ICS 300 Intermediate Incident Command System
- FEMA ICS 400 Advanced Incident Command System
- Drone Operations Training
- FEMA L105 Public Information Officer Basics Course
- Incident Command Training for the Trumbull County Combined Health District.



SPECIAL OPERATIONS GROUP



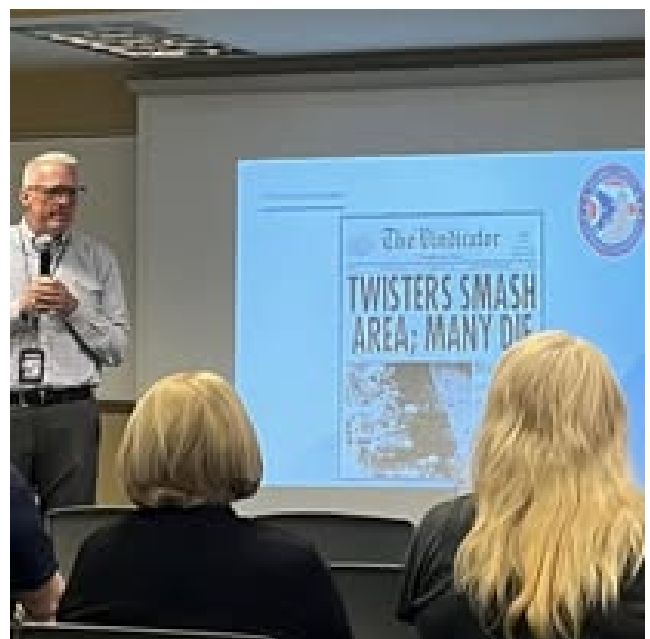
The Trumbull County Special Operations Group was established in 2024. The purpose of the group is to bring all specialty groups underneath the umbrella of the Trumbull County Emergency Management Agency. Some of the teams are still in their infancy, but we are looking forward to bolstering the teams in 2025.



2024 ACCOMPLISHMENTS



- Assisted 11th District Appeals Court with developing their safety plan
- Assisted the Trumbull County Family Court with developing their safety plan and Continuing of Operations Plan.
- Rejoined the Region 5 Technical Rescue Committee as an active member.
- Provided the TC Emergency Operations Center to the United Postal Service Investigative Unit and the Federal Bureau of Investigation as a command center for a murder investigation.
- Conducted a Tornado Siren Summit at Kent State for Trumbull County Public Officials.
- Conducted annual LEPC Chemical Release functional exercise at the Mahoning Valley Sanitary District.
- Conducted tabletop exercise at Foxconn Lordstown.
- Hired a part time Emergency Management Specialist
- Upgraded emergency lighting on EMA F-150 Pick Up
- Installed AT&T cellular extender in Emergency Operation Center.
- Established the Trumbull County Special Operations Group
- Director completed Emergency Management Advanced Professional Series Training.
- Received grant from FEMA to complete a rewrite of the Trumbull County Hazard Mitigation Plan
- Relocated HazMat equipment to the old Bazetta Township Fire Department, located by the Fairgrounds.
- Established IPAWS emergency alerting within Trumbull County.



LOOKING AHEAD TO 2025



- Establishment of a permanent Special Operations Group Facility.
- Established the Trumbull County Hazardous Materials Response Team as a FEMA Type III Response Team.
- Completion of the Trumbull County EMA Resource Manual and App.
- Completion of the Trumbull County Hazard Mitigation Plan.
- Begin the process of the rewrite of the Trumbull County Emergency Operations Plan.
- Complete administrative process overhaul of the Trumbull County Emergency Operations Center.
- Get the Trumbull County EMA Special Operations Group up and fully functional.
- Establish community outreach partners with religious facilities within the county.
- Establish a Trumbull County Community Emergency Response Team (CERT) to assist with disaster and emergencies.
- Continuing to grow and strengthen our community partners.

